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To: All DWD Supervisors, Managers and Employees

From: Alan D. Degner
Commissioner

Date: October 10, 2003

Subject: DWD Policy 2003-13
Interpreter Service for State Agencies

Purpose: To inform all Supervisors, Managers and Employees of the availability for Interpreter Services for the Deaf and Hearing impaired.

Rescissions: H95N – 1213

Content: To better service individuals who are deaf or hearing impaired, a new program will make sign language and oral interpreters available to state agencies throughout Indiana. The Interpreter Service Program was developed by Family and Social Service Administration (FSSA), in compliance with the Americans with Disabilities Act. Six vendors, each responsible for a group of counties, will provide the interpreters and bill the state for reimbursement.

Effective Date: Immediately

Review Date: October 10, 2005

Ownership: DWD Human Resources Division

Action: Any employee who may be in need assistance for this service, please contact Human Resources at (317) 232-7475.